



**Hooksett Cemetery Commission
Tuesday June 7, 2012 at 7:40PM
Municipal Building in Room 204**

1. Chairman Champagne called the meeting to order at 7:15pm.
Attendance: Sharron Champagne, Mike Horne and John Pieroni.

2. APPROVAL OF MINUTES: January 17, 2012 Motion to approve by Mike,
Seconded by Sharron. Unanimous vote to approve. Sharron will get them to Evelyn
to post.

3. PUBLIC INPUT: None

4. RECORD KEEPING:

Plot Sales: There was a transfer of ownership of deed from June Kreamer to
Cyrus W Kreamer, lot 133A Head cemetery. There have been no lots sold since
September 2011.

Burials: details of burials that have taken place year to date (since January)
will be included in next meeting minutes.

Monuments no new approvals of upright monuments.

5. OLD BUSINESS:

Budget:

Current year expenditures: \$ 119 of \$850 appropriation. Mike showed a receipt for
a storage cabinet he purchased for the commission that has been located in the
Town Hal, 2nd floor file storage room = \$119.00. It was approved unanimously to
reimburse him for the purchase.

There is \$500 in a non-lapsing fund from a donation of funds remaining on an
Eagle Scout project. The Commission briefly using it for a sign at another cemetery.
Review and Update of Cemetery Regulations: Still no submissions for review.
Reviewed with John as the new trustee.

Mike Horne will contact the Trustees of the Trust Funds to determine what the
interest will be to transfer to the Cemetery Division for their efforts maintaining the
cemetery.

Budget submission for FY 2012-2013: Operational budget is \$850. The warrant
article for a new fence at Riverside cemetery (on Rt. 3A) was approved by voters at
Town election. Mike will meet with the Cemetery Division and Publics Works Director
to collaborate on type of fencing. Unsure if there are certain seasonal protective
measures from the Rt. 3A snow removal operations. Perhaps a seasonal snow fence
would provide extra protection.

Regulations: There was a brief overview of efforts to update the rules and
regulations for new trustee, John Pieroni. No specific updates proposed or approved.

Maintenance: The Commission approved Mike Horne to purchase water sealer and application sprayer to treat the wooden fence at Head Cemetery. The fence needs treatment to make it last. The Commission agreed the Cemetery Division is doing a good job maintaining the cemeteries (mowing, picking up debris, etc.).

6. NEW BUSINESS:

Cemetery Walk: There was a cemetery walk in Head Cemetery on Hooksett Heritage Day, May 20th. None of the cemetery trustees were able to attend. It was reported to be a successful event.

Annual Report: Sharron agreed to draft up the cemetery report for the Town Annual Report. She will email it to Mike and John for their review/comments.

Discussion of Cemetery Commission and how to improve operations: The commission members discussed how to improve how required cemetery activities are being accomplished. Should a sextant be hired part-time to mark graves and follow-up on things like maintenance, seeding graves, etc. Mike Horne offered to review Town Charter and State RSAs to see how clearly responsibilities are spelled out in them.

7. NEXT SCHEDULED MEETING: July 31 2012 @ 6:00 pm; Room 204 if available at the Hooksett Town Hall.

8. ADJOURNMENT: Chairman Champagne closed the meeting at 8:00pm.

Respectfully Submitted,
Mike Horne
Commission Trustee